



# Okanagan Nation Alliance

# 101 – 3535 Old Okanagan Hwy, Westbank, BC V4T 3L7  
Phone (250) 707-0095 Fax (250)707-0166 [www.syilx.org](http://www.syilx.org)

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## EMPLOYMENT OPPORTUNITY

### Hatchery Equipment and Facilities Maintenance Coordinator

The Okanagan Nation Alliance (ONA) is the Tribal Council for the eight member communities of the Okanagan Nation which includes Osoyoos Indian Band, Upper Nicola Band, Upper and Lower Similkameen Indian Bands, Penticton Indian Band, Westbank First Nation, Okanagan Indian Band and the Colville Confederated Tribes of the Northern WA state. The ONA's mandate is to advance, assert, support and preserve Okanagan Nation title and rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

The ONA is currently seeking to employ a Hatchery Equipment and Facilities Maintenance Coordinator. The job incumbent should be comfortable in a fast paced, dynamic results based environment and have excellent problem solving, communication, supervision, time and safety management skills. The position reports to the Hatchery Operations Biologist and will sometimes be required to perform work related projects at multiple work sites.

#### Key Duties and Responsibilities attached to the position:

- Efficient management of physical plant operations and ensuring regulatory requirements of the hatchery facility and its offsite locations are met, and complied with.
- To maintain a complex water delivery system for fish production.
- To develop short and long term facilities maintenance plans, prepare cost estimates and conduct approved facilities and grounds maintenance initiatives.
- To continuously contribute to the development of equipment facilities maintenance and hatchery plant operations policies and procedures.
- To perform scheduled hatchery facility maintenance work using a variety of hand, powered, pneumatic and wood fabrication tools.

#### Qualifications and Experience

- A Trades qualification in a related field with 5 years' relevant experience in a fish hatchery facility or similar industrial field that included tools and equipment procurement and maintenance activities.
- Multiple skills and experience around mechanical equipment including knowledge and ability to use mechanical systems, including working knowledge of operations and maintenance of refrigeration, diesel, electric and gasoline equipment.
- Previous experience working with a First Nation band or within a First Nations environment is desirable.
- Computer skills in a wide range of programs such as Microsoft Office suite and willingness to learn other programs if necessary.
- Previous supervision of staff and overseeing of contractors.
- Physically fit with the ability to lift up to 50 pounds.
- A reliable vehicle and a valid class 5 BC driver's license, with ability to obtain class 4.
- A strong commitment to safety in the workplace.
- Flexible work hours/willingness to work evenings and weekends.
- Preference will be given to qualified applicants of Aboriginal ancestry.

**Hours:** Full Time 40 hrs per week, with flexible work hours (e.g. some evenings and weekends).

**Application Procedures:** Interested candidates are invited to forward a current resume and covering letter to:

David Leroux, Employment and Human Resources Administrator  
Okanagan Nation Alliance  
# 101- 3535 Old Okanagan Hwy  
Westbank, BC V4T 3L7

Email: [dleroux@syilx.org](mailto:dleroux@syilx.org) Fax: (250) 707-0166

Thank you for your interest, No Phone Calls Please only those short-listed will be contacted.

**The Competition is posted until filled.**